

**THE INDEPENDENT REMUNERATION PANEL MEMBERS ALLOWANCE SCHEME  
2022-25**

1. **Basic Allowance** -The level of basic allowance paid to all members be linked to the National Joint Council (Administrative, Professional, Technical and Clerical) pay structure for three years from April 2022.
  
2. **Special Responsibility Allowances** -That there be no change to the definition of roles that attract special responsibility allowances and that the multipliers be as shown in brackets below
  - The Leader (basic allowance x 3.50)
  - The Deputy Leader (basic allowance x 1.00)
  
  - Executive portfolios (basic allowance x 1.25 x 5 and shared between the size of executive)
  - Chair of Scrutiny Committees (basic allowance x 1.25)
  - Chair of Development Control Committee (basic allowance x 0.80)
  - Chair of Licensing Committee (basic allowance x 0.50)
  - Chair of Audit and Standards Committee (basic allowance x 0.50)
  - Vice Chair of Scrutiny Committee (basic allowance x 0.40)
  - Vice Chair of Development Control Committee (basic allowance x 0.40)
  - Group Leaders (shared basic allowance x 1.00)

The following table shows the current levels of basic and special responsibility allowances for 2022/23 and will be subject in future years to an uplift linked to the agreed percentage pay award, if any, in NJC staff pay structure.

	SRA Multiplier (x basic Member Allowance)		<b>2022/23</b>
Basic Member			3,883.15
Basic Member * 45			<b>174,741.75</b>
<b>The Executive</b>			
Leader	3.5		13,591.03
Deputy Leader	1		3,883.15
			<b>17,474.18</b>

	SRA Multiplier (x basic Member Allowance)		<b>2022/23</b>
Single Exec Member Allowance	1.25		4,853.93
6 Exec Members all share pot of 5 x allowance	5		<b>24,269.65</b>
Leader			4,044.95
Exec Member Resources			4,044.95
Exec Member Health & Wellbeing			4,044.95
Exec Member Housing & Development Control			4,044.95
Exec Member Community & Environment			4,044.95
Exec Member Economy & Growth			4,044.95
<b>Chairs and Vice-Chairs</b>			
Chair Scrutiny	1.25		4,853.94
Chair Audit & Standards	0.5		1,941.58
Chair Development Control	0.8		3,106.52
Chair Licencing	0.5		1,941.58

	SRA Multiplier (x basic Member Allowance)		<b>2022/23</b>
			<b>11,843.62</b>
Vice Chair Scrutiny	0.4		1,553.26
Vice Chair Planning & Development Control	0.4		1,553.26
Vice Chair Licensing	0		-
Vice Chair Audit & Standards	0		-
			<b>3,106.52</b>
Opposition Group Leaders (share one pot)	1		<b>3,883.15</b>
Opposition Group Leader Conservative			1,294.38
Opposition Group Leader Green			1,294.38
Opposition Group Leader Burnley & Padiham Independent			1,294.38
<b>Total Cost to Council</b>			<b>235,318.87</b>

3. **Dependent Carers and Childcare Allowances** - That the dependent carers' allowance and childcare allowance be paid at the current rate of the adult minimum wage and be paid under the following criteria.

Limitations

Costs necessarily incurred for:

- A child or children under the age of 16
- An elderly relative requiring full-time care
- A relative with a physical disability requiring full-time care
- A relative with learning disabilities requiring full-time care

Safeguards

The person for whom care has been arranged must live in the same household as the member

The care in respect of which the allowance is claimed must not be provided by a person living in the member's household, or by another parent of a child in the household;

Disabled dependents are excluded where the member is already in receipt of a carer's allowance;

The member must notify the Council of the identity of the carer in respect of whose costs the allowance is claimed and the cared for;

Child(ren) or dependent must be registered with the Council in advance of any claim being made .

4. **Travel and subsistence allowance** –

The following travel and subsistence allowances shall be paid for attendance at approved events.

Car allowance - This be the same rate as that paid to officers determined locally.

Motor cycle allowance - This be the same rates as that set by HMRC

Other travel allowances

That the payment of travelling allowances by taxicab be provided for Disabled and Vulnerable Members not to exceed; a) in cases of urgency or where no public transport was reasonably available, the amount of the actual fare and any reasonable gratuity paid; and b) in any other case the amount of travel by appropriate public transport.

Subsistence allowance be the same as that paid to officers, currently this is

<b>Meal</b>	<b>Maximum Allowance</b>	<b>Criteria</b>
Breakfast	£8.36	before 8.00am
Lunch	£11.54	between 12 noon – 2pm
Tea	£4.53	after 6.30pm
Evening Meal	£14.27	after 8.30pm

If a member is away from their home on official Council business for a continuous period of 24 hours or more, and as a result is required by the Council to stay in accommodation overnight, they will be reimbursed with the actual costs incurred.

5. **Co-optees Allowance** - That no additional co-optees allowances be paid.
6. **Annual Adjustment of Allowances** - That there be an annual adjustment of allowances in line with the percentage increase in employee's pay under the National Joint Council (Administrative, Professional, Technical and Clerical) Pay Award
7. **Backdating** - That there be no backdating of allowances.
8. **Repayment/suspension of allowances** - That there be repayment of allowances should a councillor be suspended, cease to be a councillor due to a relevant conviction or non-attendance or resigns.
9. **Pensions** - That no member allowances be classified as pensionable under the Regulations.
10. **Foregoing allowances** – Any person may forego all or part of any allowances to which they are entitled. To do this they must give notice in writing to the proper officer of the Council.